

CAREER OPPORTUNITY

Housing Specialist

(Program Administration Specialist II)

The Department of Behavioral Health and Developmental Services is seeking an accomplished professional to develop, implement, monitor and support the Commonwealth's public system of behavioral health and developmental services' community-based housing and supports for adults through policy development, strategic and operational planning, consultation and training, funding, grant writing, evaluation and administrative oversight. Emphasis of this position is on expanding capacity and improving operational functioning. Responsible for coordinating and collaborating with other agencies, organizations, partners and colleagues on committees, workgroups, task forces, councils, etc., in support of these objectives.

Qualifications: Knowledge and expertise in contemporary best practices in housing, services, and supports for individuals with mental illness, substance use disorders, or intellectual disabilities, including specific knowledge and expertise in federal, state, and local housing programs, policies, and funding streams. Thorough understanding is required in the supportive housing model and how services, supports and other factors affect individual outcomes. Ability to apply person-centered thinking and recovery concepts to housing development, service delivery and quality improvement approaches; to apply knowledge and expertise to support system development and transformation; to monitor and support services and initiatives; to manage projects; to build and sustain constructive and collaborative relationships with partners and stakeholders; and provide consultative technical assistance to partner entities. Facility with data-based performance and outcome measurements and quality improvement approaches and applications. Excellent oral and written communication skills. Education at the university level, which included course work related to mental illness, substance use disorders, or intellectual disabilities, the problems associated with them, and their alleviation. Appropriate courses would be in psychology, social work, community planning, and housing studies. Other appropriate courses include administrative sciences such as public or health administration. Masters degree preferred.

Position: #00294 (grant funded)

Hiring Range: \$45,000-\$65,000

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